



CITY OF **CHILLIWACK**

Communications Manager (Full-Time)

The City of Chilliwack is seeking a highly motivated and dependable individual to fill the position of Communications Manager in the Administration Department. Qualified individuals will hold a 4-year degree from an accredited institution in Public Relations, Media Communications, Journalism or a related field.

You will work with internal stakeholders to develop a corporate communications plan aligned with the organization's strategic priorities. You will identify, coordinate and implement programs to deliver on a communications plan and monitor, evaluate and report on its effectiveness. You will have experience providing strategic communications advice to Council and senior management to ensure all external communications provide the public with a high quality, balanced, objective and clear message.

You have an innate ability to bring people with diverse opinions together to get a common goal agreed upon. You are calm under pressure, and you thrive in a fast-paced, dynamic environment where you do a little of everything. You will be expected to work very independently and do a wide range of activities.

In addition to relevant working experience, you will bring considerable knowledge and artistic skill in photography; press and media releases; document design, graphic design and publishing; and graphics software and word processing. You will be able to set up and use tradeshow backdrops and related equipment. You will have sound knowledge of the creation of internet and web source materials including social media tools.

You have strong interpersonal and communication skills and are able to deal effectively with Department Directors and staff as well as elected officials and the general public. In addition, you will understand the functions, methods, rules, procedures, bylaws, regulations and policies pertaining to local government and the City.

This position comes with a competitive salary and full benefit package.

**Resumes are to be submitted by 4:30 p.m. Friday, March 15, 2013 quoting
Competition Number E 1302**

Visit our website at Jobs.chilliwack.com

Build your on line profile and apply today!